

CELEBRATE LIFE'S MILESTONE WITH US AT

ORCHID EVENT CENTER

2928 Spring Hill Road, Aubrey, Texas, 76227



ACCOMMODATES
UP TO 100 GUESTS



BREATHTAKING
OUTDOOR OASIS



FLEXIBLE SPACES
FOR ALL EVENTS



HEART OF AUBREY
LOCATION

AV Setup for Memorable
Presentations & Music

Adaptable Layouts for
Perfect Party Flow

Plenty of easy access
Parking

Super-Fast Wi-Fi for Live
Streaming & Social Sharing

Located on a 3-acre property, boasting
ample outdoor seating capacity

Secure your special day at Orchid Event Center & let us help
you craft an unforgettable experience!

BOOKINGS OPEN
903-776-4350

info@orchideventcenter.com | www.orchideventcenter.com

Event Center Hours: Open daily from 7 AM to 10 PM



PRICING

Event Pricing:

- Monday to Thursday: \$750 per event for up to 4 hours.
- Friday, Saturday, and Sunday: \$1000 per event for up to 4 hours.
- Cleaning Charges : \$250 per event.
- Additional Time: \$200 per additional hour
- Outside Catering: Allowed



BOOKING

- To Book the Event Center: Please call 903-776-4350.
- Booking Amount: 100% payable at the time of booking.
- Cancellation Policy: No refund for cancellations.



CONDUCT

- Smoking: This is a non-smoking facility. Please use designated smoking areas outside.
- Noise: Please be mindful of noise levels, especially in common areas.
- Alcohol: Alcohol consumption is only allowed in designated areas and during specific events.



FACILITIES

- Restrooms
- Complimentary Wi-Fi is available.
- Ample Parking



EVENT SETUP

- Included Equipment: Tables, chairs, microphone, speaker, and projector are available for use.
- Seating Capacity: The event center can accommodate up to 100 people.



NOT INCLUDED

- Decoration
- Drinking water bottles
- Table or Chair Cloths
- DJ Setup
- Chafing dishes & Cutlery



ONBOARDING DETAILS

- Onboarding for event setup and decoration will begin 2 hours prior to the event.



SAFETY

- Emergency Exits: Please familiarize yourself with the location of emergency exits.
- First Aid: A first aid kit is available at the front desk. For emergencies, dial 911



CLEANLINESS

- Trash: Please dispose of all trash in the provided bins.
- Damage: Report any damage to facilities or equipment to the front desk immediately.